

Introduced by: Councilmember Elrich

First Reading: January 18, 2005

Second Reading: January 24, 2005

ORDINANCE #2005-3
Authorization for City Manager to Execute Agreement
for Financial and Accounting Consulting Services

WHEREAS, upon the retirement of the long-time City Treasurer in February 2004, the positions of City Clerk and Treasurer were combined, in part to reduce the City's operating expenses; AND,

WHEREAS, to facilitate a smooth transition, the former City Manager retained the services of the retiring Treasurer, Linda McKenzie, to provide financial and accounting consulting services; AND,

WHEREAS, the term of the agreement between the City and Ms. McKenzie was for the period of March 1, 2004 through December 31, 2004; AND,

WHEREAS, the City used the services of Ms. McKenzie more extensively during this time period than originally envisioned, resulting in a funding shortfall in the FY05 budget; AND,

WHEREAS, the City Manager and Clerk/Treasurer recently concluded that the combining of the duties of the City Clerk and the City Treasurer did not allow for adequate focus and oversight of both the Office of the City Clerk and the Finance Department; AND,

WHEREAS, the City Manager received authorization from the City Council to separate the duties of the position of Clerk/Treasurer and to proceed with the hiring of a Director of Finance; AND,

WHEREAS, the recruitment process for the Director of Finance position is estimated to take approximately four months; AND,

WHEREAS, the City Manager recommends that the City enter into a new agreement with Ms. McKenzie to provide financial and accounting consulting services during this time period to ensure that the City's financial operations are kept in good order; AND,

WHEREAS, the City Manager projects that the cost of Ms. McKenzie's services in FY05 will not exceed \$45,000.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT the City Manager is authorized to enter into an agreement with Linda McKenzie for financial and accounting services in an amount not to exceed \$45,000 for FY 05.

ADOPTED THIS 24th DAY OF JANUARY, 2005, BY ROLL-CALL VOTE AS FOLLOWS:

AYE: Porter, Barry, Elrich, Williams

NAY: Seamens

ABSTAIN: Austin-Lane

ABSENT: Mizeur